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Ajax Community Fund @ Durham Community Foundation Grants Application Form
Grantmaking made possible by the Town of Ajax

Getting Started

Are you a registered charity?

As per our policy, grants are to support projects and programs of organizations that **qualify as charitable organizations under Canada Revenue Agency (CRA)** guidelines and directly benefit the citizens of the Community Foundation’s geographic area of interest, specifically within the Region of Durham. A full copy of our policy is available for download via our [website](#), in the philanthropy tab.

Have You Submitted Your Project Evaluation Report?

If you have received a grant from Durham Community Foundation you must have completed and submitted a Grant Project Evaluation Report before this, and any future funding applications will be considered.

To apply:

Complete and email this application along with your most recent financial statements to info@DurhamCommunityFoundation.ca by Friday February 26, 2021.

Important Dates:

February 26, 2021	Application is due by email info@DurhamCommunityFoundation.ca Don't forget to also submit your financial statements!
April 15, 2021	Notification of decision by email

Please Note:

- Only **complete** applications using this application form will be reviewed.
- You **must include** your most recent financial statements with your application to be considered.
- All submitted materials become the property of Durham Community Foundation.
- Final decision on all grants rest with the Board of Directors. Access to its decisions is restricted.
- If a grant is awarded, you will be required to complete a Grant Project Evaluation Report within six weeks of the completion date of the project.

APPLICATION SUMMARY

Organization Name:

Organization Address (in full):

Town/City: Municipality: Province: ON Postal Code:

Charitable Registration Number:

Contact Person:

	Name	Title
<input type="text"/>	<input type="text"/>	<input type="text"/>

Contact Telephone: Email:

Website: Facebook Page: Twitter Handle:

CATEGORY

Please check the categories that apply directly to your funding request.

- | | |
|--------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Arts and Culture | <input type="checkbox"/> Financial Literacy |
| <input type="checkbox"/> Capacity Building | <input type="checkbox"/> Health and Wellness |
| <input type="checkbox"/> Education | <input type="checkbox"/> Social Development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Youth Development |

IMPACT

Estimated number of individuals in the Town of Ajax to benefit and/or be impacted by this project:
 (a) Directly: (b) Indirectly:

Number of volunteers involved:

FINANCIAL INFORMATION

Please attach either your most recent audited or reviewed financial statements (PDF).

Amount and Date of Most Recent Ajax Community Fund Grant \$ Date:

Amount and Date of Most Recent IMPACT Ajax Fund Grant \$ Date:

Amount and Date of Most Recent Durham Community Fdn Grant \$ Date:

Total budget for project under consideration: \$

Amount requested from Durham Community Foundation (DCF): \$

Note: Historically DCF has granted funds from \$500 to \$5,000

Actual Revenue (Most Recent Year): \$

Actual Expenses (Most Recent Year): \$

Revenue Budget (Current Year): \$

Expense Budget (Current Year): \$

Operating Annual Budget (most recent year end) \$

Note: Priority will be given to charities whose Operating Annual Budget is under \$3 Million

Percentage of Operating Annual Budget funded by:

Governments: % United Way: % Corporations: %
 Foundations: % Individuals: % Special Events: % Other: %

PROJECT

Project Title:

Project Summary: **(25 words or less)**

Note: The project description summary will be shared with our donors and media.

Project Description

Please provide us with an overview of your project:

Project Timeline

Anticipated Start Date:

Anticipated End Date:

Project Budget (Revenue and Expenses for this project):

Project Funding Sources:

Item	Amount
1. <input type="text"/>	\$ <input type="text"/>
2. <input type="text"/>	\$ <input type="text"/>
3. <input type="text"/>	\$ <input type="text"/>
4. <input type="text"/>	\$ <input type="text"/>
5. <input type="text"/>	\$ <input type="text"/>
6. <input type="text"/>	\$ <input type="text"/>
Total: \$ <input type="text"/>	

Project Expenses:

Item	Amount
1. <input type="text"/>	\$ <input type="text"/>
2. <input type="text"/>	\$ <input type="text"/>
3. <input type="text"/>	\$ <input type="text"/>
4. <input type="text"/>	\$ <input type="text"/>
5. <input type="text"/>	\$ <input type="text"/>
6. <input type="text"/>	\$ <input type="text"/>
Total: \$ <input type="text"/>	

Please demonstrate how a grant from the Ajax Community Fund @ Durham Community Foundation will enhance your ability to deliver your programs or services:

In what ways is your project innovative?

Are you partnering with anyone?

Yes: _ No: _

Possible partners could include a business, school, non-profit or other charity.

Name your partner and explain how you will work together:

What specific impact do you see this project having in the Town of Ajax?

Sustainability/Future Funding: How does this particular project fit into future programming?

i.e. Is it a one-time project? If not, how will it be financed in future?

What will you do if we can only partially fund your request?

Recognition of Ajax Community Fund @ Durham Community Foundation Grant

We would prefer not to receive a recognition certificate or plaque. Instead we would ask that you direct funds that would have been used for these recognition items towards your organization’s programs and services. As a condition of the grant we ask that you provide us with details of how any support provided by Durham Community Foundation will be recognized. For example: website; social media; annual report; project marketing materials; annual meetings; newsletters; special events; table-top signage.

Recognition	Timing
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>

Relationship with Durham Community Foundation

IF you are approved for funding please note that we will view our relationship as a partnership between your charity and Durham Community Foundation. It is a requirement for your charity to work collaboratively with us **and to participate** in the following Durham Community Foundation initiatives:

- DCF Philanthropy Forum (two delegates)
- DCF Walk for YOUR Cause (two delegates)
- DCF Random Act of Kindness Day®
- DCF Community Breakfast

Please indicate if your charity has previously participated in our initiatives:
Please check all that apply.

Durham Community Foundation Initiatives	2020	2019	2018
DCF Community Breakfast	N/A	<input type="checkbox"/>	<input type="checkbox"/>
DCF GivingTuesday Durham Gives Back	<input type="checkbox"/>	N/A	N/A
DCF Philanthropy Forum	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DCF Random Act of Kindness Day®	N/A	<input type="checkbox"/>	<input type="checkbox"/>
DCF Walk for YOUR Cause	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Your participation in Durham Community Foundation initiatives is a very important consideration for all grant requests.

By signing below, you confirm that all information in this application is accurate – inclusive of financial statements – and you acknowledge requirements to partner with DCF as outlined above.

Signature (Authorized Officer)

Date

*****THIS APPLICATION SHOULD NOT EXCEED SIX PAGES INCLUDING THE INSTRUCTION PAGE*****